



# WRABNESS PARISH COUNCIL

## AGENDA

A meeting of Wrabness Parish Council will be held at 7.30pm on  
Wednesday 11<sup>th</sup> June 2025 at Wrabness Village Hall.

**1. Welcome**

**2. Apologies for absence**

**3. Declarations of Interest**

**4. Public Forum – meeting open for public comment:** Will be limited to 15 minutes. The Council would like to invite members of the public to address the Council on matters relating to the parish. The Council reserves the right not to answer questions but will respond in writing as soon as it is practical after the meeting.

**5. Approval of Minutes** - meeting held on 7<sup>th</sup> May 2025 (*doc 1*)

**6. Matters arising and actions:**

- a. Parish Council previous requests to Local Highways Panel – (3533a)
  - i: Review Speed Limits
  - ii: Harwich Road pavement repair
  - iii. Highways: consideration of new requests for highway maintenance and improvements.
- b. North Essex Parking Partnership – request for review parking issues accompanied by photo evidence received from residents (3533b): **Update** (*doc 2*)
- c. Demolished wall at crossroads reported to Essex County Council – (3533c)
- d. A120/Primrose Lane Junction - request for Highways England review and safety improvements (3533d)

**7. Oak Tree on Playing Field:** to review the management of the tree.

**8. Rectory Road - Japanese Knotweed:** Update

**9. Station Masters Garden:** request by Community Shop for use as in association with an arts and crafts event as an additional area to the bar and own garden on Saturday 9th August 2025 between the hours of 10am and 4pm.

**10. Dog Litter Bin:** To receive correspondence from Oakfield Wood regarding an additional dog litter bin. (*doc 3*)

**11. Playingfield:** Zipline Maintenance

**12. Planning Application Update:** The Parish Council has already commented on the following Planning Application [25/00390/FUL](#) - Malkins Coat Harwich Road Wrabness Manningtree Essex CO11 2UG - Detached double garage and change of use of agricultural land. **Status: Awaiting Decision.**

13. Reports:	
HIGHWAYS:	FOOTPATHS:
WRABNESS PLAYING FIELD:	VILLAGE HALL:
STATION MASTERS GARDEN:	KIOSK:
PUBLIC HEALTH:	NEIGHBOURHOOD WATCH:
TRANSPORT:	FORESHORE:
VILLAGE NEWSLETTER:.	WEB SITE:

**14. Confirmation of Account Balances:**

RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	CQ No.
Wrabness Hall Farm sponsorship	£250.00	Parish Clerk Salary for June 2025	£226.88	1308
HMRC VAT Refund	£477.15	Village Hall Hire for June 2025 Meeting	£18.00	1309
		Autoprint for printing the Wrabness Village Newsletter summer edition (doc 4)	£297.00	1310

**15. 2025-6 Accounts and monies received:**

Current Account: Balance as at 5 June 2025 £5,336.74p

Deposit Account: Balance as at 5 June 2025 £6,944.32p

**16. Parish Council Finance 2024-25:** Approval of Annual Accounts for 2024-25 following completion of Internal Audit and the related Annual Governance and Accountability Return. (doc 5)

**17. Any Other Urgent Business:  
For Information:**

- ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1) - Temporary Traffic Regulation Order for Primrose Hill, Wrabness: Closure of Primrose Hill on 23rd June 2025 for 1 day (doc 6)
- Temporary Event Notification: TENOP/5466/25 - Wrabness Community Shop - Sale of Alcohol on and off the premises between 18:00 and 23:00 on Saturday 26<sup>th</sup> July 2025 (doc 7)
- Bonfires: Website message received from a resident regarding the risk of lighting bonfires in dry conditions. TDC have bonfire and garden waste advice pages accessible through the WPC website <https://www.wrabness-pc.co.uk/community/wrabness-parish-council-19752/public-information/>

**The next Parish Council meeting will be held on Wednesday 23<sup>rd</sup> July 2025 in the Village Hall at 7.30pm.**

Juliet Attrill - Wrabness Parish Clerk

Contact Wrabness Parish Council: Email: [wrabness.parishclerk@gmail.com](mailto:wrabness.parishclerk@gmail.com) Telephone 07535812543