



WRABNESS PARISH COUNCIL

Minutes

of the Annual General Meeting of Wrabness Parish Council held at Wrabness Village Hall on Wednesday 7th May 2025.

The meeting opened at 7pm. There were 3 members of the public present.

1. **Present:** Mr Gary Bowers, Ms Alice Cole, Mr Richard Colley (Chairman), Mr Francis McGowan (Vice-Chairman), Mr Rob Southall-Edwards, Mr Graham Watkins and Parish Clerk Juliet Attrill.
2. **Apologies:** Mr Harry Adams, District Councillor Tanya Ferguson.
3. **Chairman's Report 2024-25:**

This year WPC consisted of a full team of 7 parish councillors, supported by our Parish Clerk. There were 9 formal meetings held at the Village Hall. Additionally, councillors represented the parish council at various external meetings.

At the start of the year the Village Green was gifted to the parish council by Bennett Homes. With s106 funding a pair of boundary gates were added to create direct access between the Village Green and the Village Hall. Our public open spaces continue to benefit the village. The Village Green and the Station Masters Garden were maintained by volunteers, whilst the Playing Field is managed by the Playing Field Association on behalf of WPC. Later in the year we purchased a new litter for Rectory Road.

Grants were awarded to the Youth Club, the Village Hall, Community Shop, the Playing Field Association and to Jane Cole for the floral Telephone Kiosk. The Wrabness Environment Award was won by the Youth Club, as our volunteer organisation of the year, for the outstanding support to local families and children.

WPC continues to report the state of the roads, pavements and parking issues to Essex County Highways and the North Essex Parking Partnership. We still request residents supply photo evidence of on-street parking issues to support our request for review. An updated list of highway defects has been compiled to keep up the pressure on the highway authority.

We kept in touch with residents via the Village Newsletter. The new editor produces full colour editions. Our thanks to John Acton for sponsoring the publication during the year. The Wrabness Parish Council website continued to promote the work of the Council and village facilities to the wider world, at no cost to the community.

A big thank you to the team of parish councillors and our parish clerk for all you do which supports the well-being of Wrabness.

4. **Election of Chair of Wrabness Parish Council for 2025-26 Council year:** Graham Watkins proposed that Richard Colley continue as chairman. Alice Cole seconded. Richard Colley kindly agreed to be chairman stating he would like to encourage new faces into these lead roles to aid a stable and prosperous future for the village.
5. **Election of Vice-Chair of Wrabness Parish Council for 2025-26 Council year.** Alice Cole proposed that Francis McGowan continue as vice-chairman. Graham Watkins seconded. Francis McGowan kindly agreed.

6. **Allocation of Special Responsibilities for Reports:** It was confirmed to continue with the current arrangement:

Highways: Graham Watkins
Village Hall: Graham Watkins
Foreshore: Gary Bowers
Public Health: Rob Southall-Edwards
Kiosk: Alice Cole
Footpaths: Francis McGowan
Playing Field: Alice Cole
Station Garden: Richard Colley

Neighbourhood Watch: (Externally) Harry Jones
Transport: Richard Colley
Newsletter: Danielle Williams, will reach out when support is required.
Web Site: Richard Colley
Trees: Harry Adams



7. **Appointment of Representatives to other organisations:**

Wrabness Village Hall Committee (one place): Graham Watkins will continue in this role.

Tendring District Association of Local Councils (two places): Rob Southall-Edwards and Richard Colley will continue in this role.

8. **Confirmation of TSB Bank, Stowmarket as the account holders:** Following the closure of the Harwich branch, TSB Stowmarket is now the WPC account holder.

9. **Re-adoption of Code of Conduct:** It was agreed to re-adopt the Code of Conduct which has not changed. The Code of Conduct is available to view on the Parish Council website.

10. **Re-adoption of Standing Orders:** It was agreed to re-adopt the Standing Orders.

11. **Wrabness Time Capsule:** The Wrabness Time Capsule is due for recovery in 2050, having been buried in 2000. The location of the capsule is 2 feet to the south of the village sign, situated at the entrance to the Village Hall car park. The capsule is buried under the stones that surround the sign and it is concreted in.

The meeting closed at 19.15

Juliet Attrill - Wrabness Parish Clerk

Contact Wrabness Parish Council: Email: wrabness.parishclerk@gmail.com Telephone 07535812543